Dear all graduate students, undergraduates, faculty, and staff members

# Preventing COVID-19 Infection and Its Spread: What steps to take

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# Avoid the "Three Cs"

- 1. Closed-off spaces: with insufficient ventilation
- 2. Crowded places: where there are lots of people
- 3. Conversations: when you stand close together

Clustered outbreaks have started in places where these "Three C's" overlap.

Avoid the "Three C's" to help protect yourself and the people you love.

# Watch out for areas where the virus can easily spread

## Avoid these risky spots:

- Poorly ventilated indoor areas
- Crowded venues
- Areas where you spend a long time with strangers

## What makes them dangerous:

- Infected people, especially the young, may have only mild symptoms, or none at all.
- They could spread the virus without realizing it.

## What you can do:

- Avoid high-risk places.
- Do not go out if you have even mild, could-like symptoms.

# **Ventilation & Prevention**

There is a possibility that the coronavirus can stay in the air for a while, contained in droplets.

#### Ventilation:

- Keep doors and windows open on both opposite sides during gatherings.
- It is desirable to ventilate rooms a few times an hour.

#### Prevention:

- Disinfect items you often touch.
- Clean your hands regularly and thoroughly.
- Avoid touching your face so much.
- Wear a clean non-medical face mask.

# **Avoid high-risk situations**

- Do not stand within reach of others (maintain physical distance as 1 m at least).
- Do not spend too much time in groups.
- Stay out of crowded places.
- No unnecessary visits: Pubs, Karaoke bars, Live music clubs, etc.
- Avoid public transport in peak hours.

# Maintaining your immune system

- Monitor your own health as checking your temperature everyday.
- The immune system plays a major role in preventing severe symptoms even if infected.
- Get enough sleep.
- Eat a nutritionally well-balanced diet.
- Frequently take in fluids to stay hydrated.
- Take mild exercise in a non-crowded environment.
   This will help you sleep well and stay physically and mentally healthy.
- Be sure to manage your health so that you can fight the virus.

# When you stay in laboratory to do your works

#### Promote following actions:

- Wear a clean non-medical face mask.
- Regularly and thoroughly clean your hands with an alcohol-based hand rub or wash them with soap and water.
- Open windows and doors whenever possible to make sure the venue is well ventilated.
- Maintain physical (social) distancing between yourself and anyone who is talking.

We request your cooperation and understanding in the COVID-19 matter.